

**Responsibilities of the
Project COPE Director**

The Project COPE Director is responsible to the Camp Director and the Program Director for the safe and effective operation of Project COPE, in compliance with current standards of the Boy Scouts of America. The Project COPE Director must possess exceptional interpersonal skills, the ability to maintain non-judgmental and accepting of all participants, and an ability to think quickly and creatively.

The Project COPE Director must:

1. Be at least 21 years of age
2. Possess or be willing to obtain a current registration in the Boy Scouts of America
3. Possess or be willing to obtain a current National Camping School certification for Project COPE Directors
4. Possess or be willing to obtain a current registration in American Red Cross Standard First Aid or its equivalent

The Project COPE Director is further responsible for:

1. Safety checks of equipment and events used on the course as directed by the National Standards for Project COPE courses, and timely requests to the Camp Director for needed replacements
2. Scheduling of Scouts and Scouters who want to participate in the course.
3. Insistence on proper safety procedures on the course, without expectations
4. Maintenance of a proper psychological atmosphere on the course for optimum benefit to participants
5. Supervising the Assistant Project COPE Director's work, and working directly with the Assistant when needed, e.g., when High Course events are being run
6. Keeping records of participants, and organizing the awards to which they are entitled. The Director and his/her Assistant will present awards to all participants at the Friday night Campfire
7. Maintaining equipment and events used in the execution of the Project COPE program and maintaining up-to-date inventories of said equipment
8. Becoming thoroughly familiar with the BSA's National Standards for Project COPE courses and maintaining strict compliance with them
9. Working to maintain a high degree of morale amongst the participant and the Assistant Director
10. Interpreting the Project COPE philosophy to leaders and others as requested
11. Helping counselors-in-training assigned to the Project COPE program to receive meaningful and relevant experiences
12. Becoming familiar with the needs of participations within the assigned crew
13. Properly training of the Assistant Director in necessary aspects of effective and safe operation of the Project COPE Course
14. Assisting in the operation of the climbing tower and in providing Venture activities as requested or directed by the Camp Director
15. Writing a complete report on the Project COPE Program, and submitting it to the Program Director before the end of Camp. This should be done with the input by the Assistant Director
16. Abiding by the Camp rules set forth in the *Staff Understandings/Policies* and the *Staff Guide*.