

# [Black Swamp Area Council](#) [Eagle Scout Process Leader Guide](#) [& Frequently Asked Questions \(FAQs\)](#)

Dear Scout BSA Leaders:

Thank you for your continued service to the youth of our communities. You are making a positive difference in the lives of many scouting youth.

The Black Swamp Area Council Advancement Committee has developed documents to assist scouts as they navigate the path from Life to Eagle. The information is located on the Black Swamp Area Council web page.

This message is to provide assistance to you and the individuals within your troop that are assisting scouts on the path from Life to Eagle.

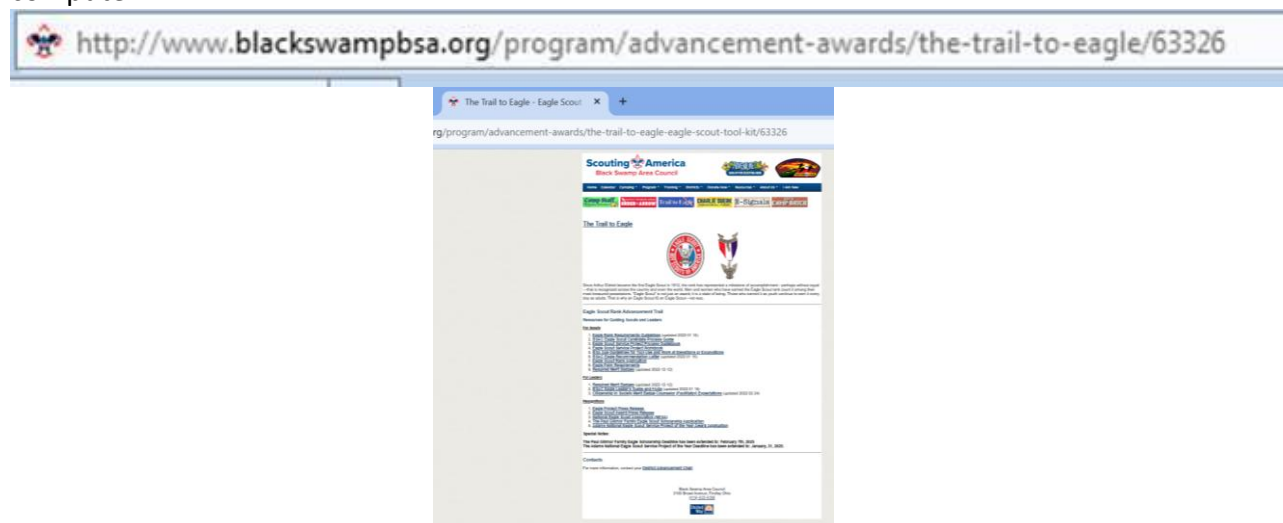
**It is highly recommended that all adult scout leaders become familiar with the information and discuss with all new Life Scouts shortly after their advancement to Life rank.**

The path is;

When on the Black Swamp Area Council web site **HOME** page,

1. Open the drop down on the **PROGRAM** tab,  
[Do not click on SCOUTS BSA under the PROGRAM tab drop down, for it will take you to Scouting.org and off the council web site.](#)
2. Click on **ADVANCEMENT AND AWARDS**,
3. Click on **TRAIL TO EAGLE** which will bring up the list of **Eagle Resources** information.

Each document under Eagle Resources can be opened independently and saved to your computer.



There are a number of concerns that have been noted on Eagle application and project documents that have been recently submitted. A summary of them is listed below to assist you with the review and approval prior to submission.

- The project workbook should be submitted in a three ring binder. Documentation such as sign in sheets and receipts should be included in the pockets of the binder so that cost and project hours data can be reviewed. Also, this document is far too important to be held together by a paper clip when submitted.
- A number of scouts have submitted project proposals without a completed contact list. That makes it difficult to contact the scout to discuss the project or to inform him that it is approved.
- A project proposal was recently submitted without the location of the project mentioned. The proposal was to construct a patio for use at the facility. It did not say what facility or what benefit was to be provided.
- An Eagle application was submitted with Fireman Chit and Totem Chip listed as merit badges. These are not merit badges. A complete list of merit badges is available on the National Council web site.

**Please review all documents carefully prior to your signing them. This will assist in ensuring the scout's timely verification of the scout's application.**

## **Eagle Scout Service Project Financing**

There have been questions and some confusion regarding the financing of Eagle projects and the need for an Eagle Scout Service Project Fund raising Application. The scout needs to carefully follow the project fundraising requirements. Following are some FAQ's that may help in the future.

### **Eagle Scout Service Project Financing - Frequently Asked Questions**

1. Does the scout need to complete and submit for approval an Eagle Scout Service Project Fundraising Application if the project is funded by the family or project beneficiary? **Ans. No**
2. Does the scout need to complete and submit for approval an application to ask for donations from local businesses? **Ans. Yes**
3. Some businesses provide discounts for Eagle projects. Does the scout need to complete and submit for approval an application to ask for discounts from local businesses? **Ans. No**
4. Does the scout need to complete and submit for approval an application to do a fund raising project such as a car wash or pancake breakfast? **Ans. Yes**
5. Does the scout need to complete and submit for approval an application to accept donations from non-family members such as friends, scout leaders or local citizens? **Ans. Yes**

## **Eagle Service Project Financing - Frequently Asked Questions – cont'd.**

6. If the scout accepts donations from non-family, do they have to specify that the donations go to the beneficiary who is then expected to reimburse the scout or their vendors? Is the project unacceptable if the beneficiary doesn't want to provide someone to manage the funds? **Ans. Yes.** The benefactor is the primary place to make donations. When raising money for the project, the scout needs to make it clear that they are raising money for the benefactor not the BSA.
7. There are a number of sites that are designed for fund raising. Is the scout allowed to use social media to raise funds for the project? **Ans. Yes.** Although this is not the most desirable way to raise funds, it is permissible if the scout makes it clear that the funds are being raised for the beneficiary, not the BSA.

## **Conducting the Unit Adult Leader Conference with the Eagle Scout Candidate**

Once the Eagle Scout candidate has completed Eagle Scout requirements 1 through 5, the unit leader conference can be held. The purpose of the unit leader conference is twofold, 1 to review and approve the candidate's progress to Eagle, 2. To help guide the candidate in preparation of the Eagle Board of Review. As the unit leader, your signature confirms that you believe the candidate ready to be advanced to Eagle Scout.

The unit leader conference should include, at minimum, the following;

- Review of the Eagle Scout Rank Application for accuracy and completeness,
- Review of the Eagle Scout Service Project Workbook for completeness,
- Review and discussion of the candidate's Statement of Ambitions and Life Purpose,
- Discussion of the candidate's scouting experience thus far as well as how they plan to utilize their advancement to Eagle Scout, if approved, in serving others in the future.

**The monthly District Round Tables provide a good opportunity to discuss the Eagle Rank Requirement Guidelines and Eagle Scout Candidate Process with your District Advancement Chair.**

Naturally, they can also be contacted by phone or email. Please see the contact list below for the appropriate contact for your district.

Again, thank you for the time and effort that you provide to the scouts in your troop.

Yours in Scouting,

*Black Swamp Area Council Advancement and Recognitions Committee*

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