

**Responsibilities of the
Camp Health Officer**

The Camp Health Officer is responsible to the Camp Director for working to maintain the overall health and safety of the Staff, campers, and leaders in Camp. The Health Officer must possess a strong background in emergency care. The Health Officer should also understand or be willing to learn the basic procedures to be followed in the program and service areas of the Camp in regards to the protection of the health and safety of those in Camp.

The Health Officer:

1. Be a minimum of 18 years of age (preferably 21)
2. Be or be willing to obtain a registration in the Boy Scouts of America
3. Possess valid credentials in the area of emergency care from a nationally recognized certifying body. These credentials must be the minimum specified by the current National Standards for Boy Scout/Cub Scout Resident Camps. The minimum preferred in the Black Swamp Area Council is certification as an EMT, LPN, or RN.

The Health Officer is further responsible for:

1. Providing emergency and non-emergency medical care to Scouts, leaders, and Staff.
2. Maintaining the Camp health lodge in a clean and orderly manner.
3. Maintaining a stock of first aid supplies in program and service areas.
4. Keeping detailed and accurate records of all medical care provided in Camp through the Camp health lodge.
5. Maintaining adequate infirmary space in the health lodge for sick or injured persons.
6. Follow the standing orders issued by the Camp physician.
7. Assisting in the instruction of First Aid and Emergency Preparedness Merit Badges.
8. Forwarding patients to the local clinic or emergency room as needed.
9. Assisting the Camp Director in regular health and safety assessments of the Camp.
10. Reviewing the records of all medical care provided through the Camp health lodge with the Camp Director each week.
11. Reviewing accepted first aid procedures with Staff members during Staff Week.
12. Keeping physical forms for Scouts, Leaders, and Staff members on file in the Camp health lodge in an orderly manner.
13. Performing a medical recheck of Scouts, leaders, and Staff members as they arrive in Camp and informing appropriate Staff members of limitation of specific campers as necessary.
14. Keeping adequate inventory records of medical supplies and equipment so that the Camp health lodge can be adequately stocked in following years.
15. Reporting the need for additional medical supplies and equipment to the Camp Director as the need arises.
16. Submitting a report on the operation of the Camp health lodge to the Camp Director at the end of the season.
17. Abiding by the Camp rules set forth in the *Staff Understandings/Policies* and the *Staff Guide*.

Revised: 2010/11 jwm