

# **2022 ADMINISTRATION SECTION**



# TABLE OF CONTENTS

## **CONTENTS**

	Welcome Letter	3
	Guiding Principles of Black Swamp Area Council Camps	4
	Pricing Information	4
	Dates	5
	Refund Policy	5
	Registration System	6
	Camp Policies	8
	Before Leaving Home	. 11
	Required Documents	. 11
	Role of the Adult Leader	. 12
	Youth Protection Training Verification	. 14
	Early Dismissal Policy	. 15
	Medical Services and Records	. 16
	Personal Responsibility	. 18
	Summer Camp Equipment Checklist	. 19
	Visitors, Trading Post, Lost Property & Late Arrivals	. 20
	General Camp Information	. 21
	Camp Program Schedule	. 25
	Special Program Fees	. 26
	Baden Powell Program	. 29
	Specialty Programs Information	. 30
	Order of the Arrow Information	. 31
	Adult Information / Training	. 32
	Friday Family Night	. 34
	Camp Awards	. 35
APPI	ENDIX	. 36
	Merit Badge List and Prereqs	. 36
	Weekly Schedule	. 42
	Мар	. 43



## WELCOME TO CAMP

# Welcome to Camp Berry 2022!

We have a lot of new things in store for this summer at Camp Berry, including a fun theme! Our program is built upon the foundations of Scouting – gaining experience with lifelong memories. We hope to serve you to the best of our ability and want your camp experience to be outstanding for both you and your Scouts. Our staff is fully committed to supporting your Troop with a broad range of activities.

We offer training and programming in all aspects of Scouting: advancement, adult association, Scouting ideals, leadership development, true outdoor experiences, and adventure at Camp Berry. We encourage individual, patrol, and troop programs for a well-rounded Scouting experience.

There are many great camps across the BSA to choose from, and we are honored that your Troop has considered and/or selected Camp Berry to provide this opportunity for the Scouts and leaders of your Troop. We hope this 2022 Leader's Guide will answer many questions you have about the program we have planned for this summer. Please read this guide thoroughly, as it is the first step in having a successful experience at Camp Berry this summer.

On behalf of the Black Swamp Area Council Camping Committee and the staff, we look forward to seeing you at Camp Berry this summer.

#### Welcome to your Camp Berry Adventure!

Jammie Jones Camp Director jammie.jones@blackswampbsa.org 419-619-2740

Megan Gardner
Assistant Camp Director
megan.gardner@blackswampbsa.org
651-206-1170

Aaron Bennett
Program Director
<a href="mailto:aaron.bennett@blackswampbsa.org">aaron.bennett@blackswampbsa.org</a>
419-549-0609





## THE DETAILS

## Guiding Principles of Black Swamp Area Council Camps

#### **BSA Mission Statement**

The mission of the Boy Scouts of America is to prepare young people to make ethical choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

#### Scout Oath

On my honor I will do my best, to do my duty to God and my country, and to obey the Scout Law; To help other people at all times, to keep myself physically strong, mentally awake, and morally straight.

#### **Scout Law**

A Scout is Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent.

## **Pricing Information**

## **Registration Prices**

REGISTRANT TYPE	EARLY BIRD	STANDARD PRICE
Youth	\$325	\$355
Webelos cross-over (thru 5/1/22)	\$290	\$320
Sibling Discount	\$290	\$320
Second Week Fee		\$175
Adults	\$120	\$120
Every 10 scouts	1 Adult Free	\$120
Adult Day Fee	\$20 per day (12 pm -	- 12 pm)
Troop Reservation Fee	\$75	\$75

#### **Payment Methods**

Online payment may be made through our online reservation system by using a credit or debit card or Echeck. Alternately, personal or troop checks can be sent to our reservation office. The address for our reservation office is 2100 Broad Avenue, Findlay, Ohio 45840.

#### **Early Bird Pricing**

To lock in the early bird price, individuals (youth or adult) must have a \$75 nonrefundable deposit in by March 31, 2022 and make full payment no later than 11:59PM EST on May 1, 2022.

#### **Standard Pricing**

Standard pricing will go into effect at 12:00AM EST on May 2, 2022, for individuals not yet paid in full.

#### Checks

Checks must be made payable to "Black Swamp Area Council." Checks not made payable to "Black Swamp Area Council" will be returned to the sender. Checks that need to be returned will not be applied to the due balance of a reservation.



## THE DETAILS

#### **Dates**

#### **Session Dates**

Week 1	June 19 – 25, 2022
Week 2	June 26 – July 2, 2022
Week 3	July 3 – 9, 2022
Week 4	July 10 – 16, 2022

<b>Important Dates</b>	
March 31, 2022	\$75 non-refundable deposit per scout due
April 1, 2022	Scouts BSA Campership Forms due
April 2, 2022	Merit Badge Registration opens online @ 9 AM
March 19, 2022	Camp Orientation Meeting at Berry @ 9 AM
May 1, 2022	Remainder of camp fees due for a total of \$320. After this date, camp fee is \$355 except for Webelos who cross over and/or first-time registered Scouts in the Council after March 31. Their fee is \$290 if they register by June 1, 2020.
May 1, 2022	Webelos Crossover Campership Forms due

## **Refund Policy**

All refunds must be requested in writing, using the "Refund Request Form". Please note that we will hire our staff and order supplies and food based on the number of participants that you have reserved with us. As we make our purchases and hire our staff, those funds are no longer available for refunds. Valid reasons for requesting a refund include illness, death in the family, or change in business plans. To avoid confusion, please inform parents of the refund policy when they register their children for camp. All refunds must be requested in writing within 14 days after the conclusion of the event. For Scouts BSA Resident Camp, each session or week is considered a separate event. In the event Camp is cancelled due to COVID-19, full refunds will be available.

- A minimum of \$75 per person is non-refundable.
- Tracking overpayments, if any, is the responsibility of the unit. The refund of any overpayments should be handled at either the 10-Day Out Meeting, or during check-in at camp.
- Unit paid fees are only transferable within the same unit to a Scout or adult leader not currently registered for that specific activity.
- If a refund request is approved, refund checks will be issued to the individual or entity paying the original fee within 30 calendar days of approval.
- Mail written refund requests to:

Black Swamp Area Council Attn: Refund Committee 2100 Broad Avenue Findlay, OH 45840



## **REGISTRATION SYSTEM**

## **Registration System**

BEFORE STARTING THE REGISTRATION PROCESS, PLEASE HAVE IN MIND THE NUMBER OF SLOTS (YOUTH & ADULT) YOU WOULD LIKE TO RESERVE. ONLY RESERVE SLOTS YOU KNOW YOU CAN FILL. ONCE A SLOT HAS BEEN RESERVED, THERE IS A \$75 NON-REFUNDABLE FEE ASSOCIATED WITH IT, REGARDLESS OF THE AMOUNT PAID ON THE SLOT. YOU CAN ALWAYS ADD SLOTS LATER.

## **Making Your Initial Registration**

- 1. Navigate to <u>www.blackswampbsa.org</u>
- 2. On the Home screen, click the "Register for Summer Camp" button.
- 3. Select which camp and which week your unit would like to attend camp.
- 4. Click the "Register" button.
- 5. Enter in the contact information of the individual making the reservation.
- 6. Select the box above "Who's Coming?"
- 7. Enter the numbers of scouts, adults, Webelos Crossovers/New Scouts, and Scout siblings you will be bringing to camp from the dropdown menus.
  - a. Example: to make a registration for 20 scouts, 8 adults, and 2 Webelos Crossovers, you would select the following: Scouts: 20; Adults: 8; Webelos Crossovers: 2
- 8. Click the "Continue" button.
- 9. Select the box above "Reserve Facility."
- 10. Select which campsite you wish to reserve.
- 11. Click the "Continue" button.
- 12. Select the box above "Checkout."
- 13. Look over the information that is listed. If accurate, click the "Checkout" button at the bottom.
- 14. Select your payment option. You can pay via PayPal, Credit Card (Visa, MasterCard, American Express, and Discover), E-check, Gift Card, or mail-in payment.
- 15. Fill out the information that is requested for your payment option.
- 16. Click the red "COMPLETE ORDER" button on the right-hand side. **This is required to finish your registration.**
- 17. This will take you to a receipt for your reservation confirmation.
- 18. CONGRATULATIONS! You have made your reservation for summer camp.

#### Adding Additional Youth & Adults to Your Registration

- 1. Navigate to <a href="www.doubleknot.com">www.doubleknot.com</a>
- 2. Click on Log-on button and enter your login information.
- 3. If you don't remember, or don't know, your login information, please contact Drew DeMull at <a href="mailto:drew.demull@scouting.org">drew.demull@scouting.org</a>
- 4. A summary page listing your registration should appear on the screen.
- 5. Click on "View Details" beside your summer camp registration.
- 6. Click "Update."
- 7. If you are adding anyone, click box "Who's Coming?".
- 8. Change the number in the appropriate dropdown menu (Scout, Adult, Webelos Crossover, Scout Sibling).
- 9. Fill out information for each person attending.



## **REGISTRATION SYSTEM**

- 10. If your Troop has done a registration with us before, you should have a roster of previous participants. To add someone from this roster, click the link, "Add someone I've signed up before".
- 11. Repeat for every participant.
- 12. Click continue at the bottom of the screen.
- 13. Once complete with changes, you need to follow the Checkout process as detailed in the section on page 10.
- 14. Remember, your registration is not saved until you go through the checkout process.

#### Removing Youth & Adults from Your Registration including Unnamed Scouts

- 1. Follow steps 1-6 in the previous section in order to login.
- 2. Select box "Who's Coming?".
- 3. Adjust the number in the dropdown menus (Scout, Adult, Webelos Crossover, Scout Sibling) to the correct number of people attending.
- 4. Click the continue button at the bottom of the screen.
- 5. You now need to follow the Checkout process as detailed in the section on page 10.

## **Registering for Merit Badges**

- 1. Merit Badges will go live on April 2, 2022, at 9:00 am.
- 2. To have a better chance of getting your desired merit badges, we recommend that you login right at 9:00 am. Special note: Eagle required Merit Badges fill up very quickly.
- 3. Login to the online registration system and select your summer camp registration.
- 4. Make sure that all your scouts are named. If not, refer to page 11.
- 5. Click on box "What Are They Doing?"
- 6. Select the participant that you would like to register for merit badges from the dropdown menu "Schedule For:"
- 7. Select the merit badge category from the dropdown menu "Choose Activities in Category:".
- 8. Find the merit badge that you would like to register for. If this merit badge is on a waitlist, it will specify that by the merit badge name. Click the "Add" button to add this class to the participant's schedule.
- 9. Repeat this process until you have registered that participant for all the merit badges they need.
- 10. Repeat the process for each participant going to camp.
- 11. Once complete, click the continue button.
- 12. Click the box labeled "Check schedule conflicts". This will tell you if a participant has time
- 13. conflicts with their merit badges.
- 14. Once you are satisfied with merit badge selections, you need to Checkout to save your changes.



## **CAMP POLICIES**

## **Camp Policies**

Scouts and their leaders at camp are always expected to live by the Scout Law. Troop leaders are expected to instill this law in their Scouts and serve as an example to them. In addition to abiding by the Scout Law, Black Swamp Area Council Camps have set forth the following policies. We thank you for your cooperation and understanding in helping us maintain high standards of conduct.

#### **Alcohol and Drugs**

The use of alcoholic beverages and controlled substances is prohibited on any property that is owned or operated by the Boy Scouts of America. This policy will be strictly enforced for all those who use or visit our camp facilities. Violations with result in expulsion from camp and will be reported to authorities.

#### Tobacco

The use of tobacco products by anyone is prohibited. This includes the use of electronic cigarettes, personal vaporizers, or electronic nicotine delivery systems that simulate tobacco smoking.

#### **Vehicles**

No vehicle is allowed beyond the main parking lot without permission of the Camp Director. A gate is in place at each access point into the camp, and we ask every leader's cooperation with, and support in, enforcing this policy. The safety of our campers on camp roads is our primary concern. Only official camp service and emergency vehicles will be permitted beyond the main parking lot without a pass.

- a) There will be a window of opportunity on Sunday during check-in for trailers and equipment to be driven into the campsite then returned to the main parking lot. The same opportunity is available on Saturday during check-out.
- b) Only one vehicle is allowed per campsite at a time (displaying a temporary vehicle pass) during Check-In.
- c) No one can ride on any camp equipment. No Scouts or Scouters are to ride in the back of a car, truck, cart, etc.
- d) Assigned parking area for each camp will be outlined at the pre-camp meetings.
- e) Arrangements will be made for those who require special transportation accommodations. Prior notification at the pre-camp meetings is required if this service is needed.
- f) Speed limit is 10 mph; please keep our Scouts and camp safe.
- g) If the weather is bad, please request a tractor to remove trailer.

#### **Taps**

Taps are at 11:00 pm. No one is to be out of their campsite after taps, unless accompanied by an adult or staff member.

# Camp Berry

## 2022 CAMP GUIDE

## **CAMP POLICIES**

#### **Uniforms**

Scouts should be in the Field Uniform for assemblies, flag ceremonies, dinners, campfires, and other ceremonies where uniforms are appropriate. Otherwise, we recommend a troop t-shirt or camp shirt be worn for other activities. Closed toe and closed heel shoes must always be worn. Water shoes, sandals, flip flops, and "Crocs" are allowable in the beach/pool and shower areas **ONLY**.

#### **Pets & Animals**

Pets of any kind are not permitted in camp at any time. Please do not bring your pet from home. Be sure to inform any visitors, parent drivers, or guests that they should also leave their pet at home. The BSA makes only one exception to this for resident Camp Rangers and their families. An additional exception can be made for service animals with appropriate paperwork.

## **Requirements for Participation**

To qualify for participation in Black Swamp Area Council Camp activities, all campers, youth, and adults must have a completed and current Personal Health and Medical Record. ("Current" is defined as being signed by a doctor, or approved medical practitioner, within 12 months of the day your unit departs camp.) There are no allowable exceptions to this rule. **Children and/or siblings of those registered for a specific program, including Cub Scouts, are not to attend unless the program has been specifically designed with adequate facilities to handle them.** 

## **Adult Leadership**

A minimum of two adult leaders per unit must always be on-site. Both leaders must be over the age of 21, be registered adult members of the BSA, and have completed Youth Protection Training. If proper adult leadership cannot be arranged for, the unit must be sent home. (If your unit is having difficulty finding 2 leaders, please contact the Camp Director as soon as possible so we can assist you in finding a second leader or arrange for a surrogate leader.)

#### **Provisional Scouts**

Scouts that cannot attend with their unit may attend camp as a provisional Scout. Prior to camp, we will refer provisional Scouts to units that are willing to host them for the week. Scouts will not be allowed to check into camp unless accompanied by a unit. Please let us know if your unit is willing to host a provisional Scout.

## **Security Wristbands**

The security and safety of all our campers are paramount. All staff, visitors, and campers (youth and adult) will receive a wristband upon check-in. Thereafter, anyone in camp without a wristband will be treated as a trespasser and dealt with accordingly by camp management and/or the authorities.

#### Staff Areas

Staff tents, cabins, and showers are off limits to youth and adult campers.



## **CAMP POLICIES**

#### Firearms & Fireworks

No firearms or ammunition of any sort may be brought to camp. Camp Berry & Camp Lakota provide all necessary shooting sports equipment and ammunition. All types of pyrotechnics (smoke bombs, sparklers, aerial fireworks, and other match-lit items) are strictly prohibited on camp property per BSA policy and U.S. Forest Service regulations.

#### **Expulsion for Behavioral Reasons**

Campers sent home for behavioral reasons will not have any portion of their camp fee refunded.

#### **Unpaid Fees**

All unpaid fees are due upon arrival prior to setting up your camp or taking the tour. The final amount that your troop owes is determined by the Business Manager based upon your online reservation. Transaction logs of all payments may be viewed 24/7 by visiting your online reservation.

#### **Initiations**

Older Scouts sometimes feel that new Scouts should be "initiated into the troop with a physical activity or another embarrassing stunt." Leaders should be alert to this possibility and direct the Scouts' efforts into meaningful programs. Hazing behavior such as snipe hunts, running the gauntlet, belt line, or similar punishment has no place in Scouting and is not permitted.

#### **Infectious Disease**

Camp is a tight community where pathogens can spread rapidly. It is extremely important that units immediately report all illness to our health officers. If a participant is sick with nausea, vomiting, diarrhea, or fever prior to camp, please leave that person at home to recuperate. Camp Management and our health & safety team reserve the right to send a participant to a local health care facility to get checked-out if they suspect a participant has a health concern that could affect the health & safety of the camp. \*\*THIS INCLUDES COVID-19\*\*

#### **Emergency Procedures**

On your first day in camp, emergency procedures will be explained to troop leaders and Scouts. In the event of an emergency, please notify a member of the camp staff immediately. Please do not attempt to deal with the emergency yourself, regardless of the situation. If the situation seems at all dangerous, the priority is to evacuate all Scouts and leaders from the area.

#### **Bicvcles**

Both camps encourage youth and adults to bring their bicycles to camp. Having a bike at camp is a privilege that can be taken away if these rules are not followed: All bikers must wear a helmet when riding; Bikes are to go a safe speed (under 5 mph); Bikes must be in good working order; Camp management reserves the right to inspect any bike, at any time; They also reserve the right to restrict the riding privileges of an individual if unsafe riding practices are observed or if any rules are violated. Camp Berry is not responsible for any property damage, injuries, or stolen property during your stay.

# Camp Berry

## **2022 CAMP GUIDE**

## BEFORE LEAVING HOME

## **Before Leaving Home**

- Inform parents about your unit's plan
- Share the camp's mailing address:

Camp Berry Scout Name, Unit # 11716 CR 40 Findlay, OH 45840

- Mail sent to camp should always have a return address
- In order to save postage and ensure that your scout receives their letter or package, we recommend sending the week's mail with unit leadership and having them distribute at the appropriate time.

## **Required Documents**

- Certification and claim forms for Troop Accident & Sickness Insurance (out-of-council only)
- Each youth and adult leader must have:
  - The BSA Annual Health and Medical Record, signed by a physician and guardian. Parts A, B & C are required.
  - o A copy of the family's Insurance Card attached to the medical form.
  - o If taking medications, the Scout's parents and the adult leaders attending should follow procedures enclosed in this publication.
  - o Any program-specific forms or items (High Adventure waiver, ATV waiver).
- For Scouts to be called out for the Order of the Arrow, bring a letter from your local OA Lodge verifying the election results.
- All Scouts and adults are registered (Check those new Webelos)
- Travel: all drivers must have a valid driver's license and all parties must wear a seat belt. Please arrive as a group.



## ADULT LEADERSHIP

## Role of the Adult Leader

Each unit must have a minimum of 2 responsible adult leaders on the camp premises at all times. In accordance with BSA National policy, all adults accompanying a troop to residence camp must be a registered member with the BSA. Both leaders must be 21 years of age or older and have current Youth Protection Training. Leaders must be present both day and night.

All adult leaders should expect to assist the camp staff in providing a safe, fun experience for the Scouts, Leaders are:

- Responsible for maintaining unit safety and discipline always. This includes safe travel to and from camp.
- Responsible for coordinating all unit and individual activities to ensure maximum benefit to participants.
- To be aware of each youth's personal goals and objectives to promote Scouting's advancement program. For the Boy Scout Merit Badge program, please refer to the Merit Badge Schedule and Prerequisites List (which is available in the program section).
- To participate in camp activities daily. This should include program area visits, punctual
  attendance at meetings and conferences, and collection of progress reports on each youth's
  activities.
- To be prepared to help and assist others, specifically, other camping units and staff personnel as needed. Assistance should be given in a spirit of mutual cooperation and support but not at the expense of one's own unit.
- To monitor and evaluate unit and individual progress in camp and to provide counseling, guidance, and encouragement.
- To review the daily schedule of unit activities with fellow leaders before departure for camp. This process should include review by experienced leaders who may not be participating in the current trip but have been to Camp Berry or Camp Lakota before. There are many experienced Scouters (like your Unit Commissioner) in your district willing to assist you.
- To be sure that each adult leader and the Senior Patrol Leader complete and turn in camp evaluations. These forms are the primary means of evaluating the program and staff at each camp and they are used each week by the camp and program directors to determine if there is a problem that should be addressed immediately. In addition, they are studied in great detail by members of the Camping Committee of the Black Swamp Area Council to recommend improvements for the next year.
- Expected to serve as a positive role model for youth including language, attitude, and behavior.
- Knowledgeable of all camp rules and policies.



## ADULT LEADERSHIP

## **General Discipline**

Discipline and conduct of all youth and leaders are the responsibility of the unit leaders in camp. The Camp Leadership Team is ready and willing to assist at any time with problems that might arise. Unit committees should be sure that the camp leaders are trained, and they understand their responsibilities while in summer camp.

#### **Boy Scouts of America Policy**

Preventing child abuse has been adopted as a critical objective of the Boy Scouts of America. The assistance of every adult leader is essential to success. The guidelines listed on the next page are designed to protect Scouts against child abuse and adult leaders against misinterpretation of their intentions. Anyone who has questions should consult with the Camp Director. If faced with difficulty in complying with the guidelines and no advice is available, use common sense and the principles of the Scout Oath and Scout Law.

#### **Guidelines for Adults and Parents**

All adult leaders in camp must endeavor to protect Scouts from (1) physical abuse, which is understood to mean the sustaining of physical injury as the result of cruel and inhumane treatment or as the result of a malicious act and, (2) sexual abuse, i.e., any act involving sexual molestation or exploitation of a Scout, by any person who has permanent or temporary care, custody, or responsibility for the supervision of a Scout(s).

## **Reporting Child Abuse**

Our camp staff has received training to deal with potential victims of any kind of child abuse. If you suspect that a Scout in camp is a victim, report this to the Camp Director immediately. Ohio law requires that all childcare providers, including Scout leaders, must report any incidence of child abuse to child protection authorities. The number for the Ohio Department of Job & Family Services is 855-642-4453. All discussion, both at camp and over the hotline will be kept confidential.

#### **Buddy System**

We ask Leaders to please promote the buddy system, especially with the younger Scouts. Regardless of where you are in camp, it is always wise to do so with a partner.



## YOUTH PROTECTION

## **Youth Protection Training Verification**

Protecting our youth is paramount to the BSA, Black Swamp Area Council, and our camps. Therefore, the following policy is in place to protect the youth and adult leaders, and staff of Camp Berry and Camp Lakota.

ALL adults serving as leadership for a troop in camp are required to provide verification of CURRENT Youth Protection Training.

Please provide at check-in, or before, one or more of the following for verifications of YPT:

- ❖ Copy of a BSA Pocket Certificate Trained Card.
- **...** Copy of the YPT online trained certificate.
- Copy of the Troop's leader training roster from my.scouting.org.

Due to the length of the online YPT module as well as the limited computer/internet resources at camp, it is strongly advised that this training be completed before arriving at camp. No adults serving as troop leadership at camp will be permitted into camp without the proper verification of YPT.

YPT verification is not required for family and friends who may be visiting camp. However, it is encouraged that any adult family members who are staying overnight on Friday night take YPT (no verification is required by the camp).



## **EARLY DISMISSAL**

## **Early Dismissal Policy**

Our camps are extremely concerned about the welfare and safety of your child(ren). As such, early release requests, for any reason, will only be allowed if the following steps are completed. This information is taken from the National Council's Health and Safety Guide, Security Section.

- Verification must be made to assure that the person requesting release is acting as the legal parent or guardian or under the direction of the legal parent or guardian. Verification may be done by the following:
  - o Approval of the Scoutmaster.
  - Presentation of proper identification matched with the name listed as the legal parent or guardian on the Scout's medical form.
  - Contact via telephone with the legal parent or guardian. The telephone number used may be supplied by the Scoutmaster or obtained from the medical form.
  - Previous arrangements made with the Scoutmaster and Camp Director by the legal parent or guardian.
- It is understood that any person who requests the early release of a Scout will abide by the policy set forth above and **completes the early release form prior to the release of the Scout.**
- It is understood that a Scout will never be released to another youth under 18 years of age without verified permission from the legal parent or guardian.
- If adult leaders need to leave camp temporarily, or if they are staying less than one night or day, they must also inform other adult leadership within their Troop that they will be leaving, and they must also sign in and out on the sheet at the office.
- No Scout will be permitted to leave camp between the hours of 11 pm and 7 am, except in the case of an emergency (camp administration must be notified). Any other dismissals during these hours must be approved by the camp administration.



## MEDICAL SERVICES & RECORDS

## **Medical Services and Records**

#### **Medical Services**

The camp health lodge is staffed 24 hours a day by qualified medical personnel. For insurance purposes and for the health and safety of all participants, all accidents and illnesses, no matter how minor, must be reported to the Health Lodge and recorded. Arrangements have been made with the local rescue squads and hospitals to handle any medical emergencies. **National standards require that any person staying overnight must have a valid medical form. Late arrivals should report to the health lodge.** 

#### **Annual Health & Medical Record**

Every Scout and adult leader must submit a Personal Health and Medical Record upon arrival at Camp. Leaders should provide a copy of the newest version of the medical form (available online at <a href="http://www.scouting.org/scoutsource/HealthandSafety/ahmr.aspx">http://www.scouting.org/scoutsource/HealthandSafety/ahmr.aspx</a>) to each youth and adult planning to come to camp as soon as possible so that they can complete their physicals and fill out all forms properly. Parts A, B & C are required. Part C of the form MUST be completed AND signed by a health care provider and the parent.

#### **Medical Alerts**

Scouting activities can be physically and mentally demanding. Listed below are some of the risk factors that have been known to become issues during outdoor adventures.

- Excessive body weight (obesity)
- Cardiac or cardiovascular disease
- Hypertension (high blood pressure)
- Diabetes mellitus
- Seizures
- Asthma
- Sleep apnea
- Allergies or anaphylaxis
- Musculoskeletal injuries
- Psychological and emotional difficulties



# MEDICAL SERVICES & RECORDS

## **Prescription Medications**

Black Swamp Area Council camps require that all prescription and over the counter (OTC) medications be stored under lock, except when in the controlled presence of health care staff or another adult leader responsible for the administration and /or dispensing of medications. Please ask your Scouts not to bring over-the-counter medications such as Tylenol or cough syrup—the Health Lodge stocks these medications and will dispense based on the patient's signs and symptoms. Emergency medications such as inhalers, epi pens, and nitro should be maintained on the patient's person.

Refrigerated medications may be stored at the health lodge or in the campsite if secured under lock and key. All medication should be in a container issued by a pharmacist with the medication name and strength, the dose and dose frequency clearly marked on the container.

Each unit must decide to either maintain control of its medications or turn them over to our health officers for administration. If your unit chooses to maintain control of its medications, one adult leader must be designated as the unit health officer.

All participants taking medications must fill out the Prescription Medication Dosing Form (see the administration appendix for this form) prior to arrival at camp (we recommend that the unit health officer performs this task so that they are familiar with the medications). Please use one form for each participant and list the medication, dosage, and dosage schedule shown on the prescription.

Each unit should be prepared to show these completed forms at check-in to the Camp Health Officer, and then keep them updated throughout your unit's week at camp as medications are used. We will ask that you leave these completed forms (a copy will do) at camp when you depart. We will maintain them safely in the permanent camp medical files.



## PERSONAL RESPONSIBILITY

## **Personal Responsibility**

Nations, states, communities, and even families have laws. These are simple rules by which people must live to have harmony. If we didn't have rules or laws to govern ourselves, society would be impossible. At Scout Camp, we have just one law—The Scout Law!

Why mention it in this guide? Because it gets right into the philosophy of personal conduct that we expect at camp. You should be aware that at camp each Scout must meet stringent criteria to become a member of our camp staff. Besides the interview and screening process, all our staff agrees to live by the twelve points of the Scout Law. Many of our staff are Eagle Scouts and/or members of the Order of the Arrow.

The twelve points of the Scout Law guide our camp. All camper and staff conduct is judged by how it measures up against these guidelines. At camp, we cannot tolerate and will not permit activities that do not meet the criteria of the standards set forth in the Scout Law. We ask for your cooperation and understanding as adults in helping us maintain a high standard of moral and personal behavior. We can do no less.

We purchase high-quality program equipment for all our programs. Our guests appreciate the pride and care we take in maintaining these high standards. Please take care of camp gear. The Scouts following you have a right to expect the same quality.

## **Charges for Damage to Camp Equipment / Facilities**

Writing or Burning Picnic Tables	\$5.00 per inch of writing or burning \$150.00 per picnic table replacement
Campsite Tools Damage	\$25.00 per tool (shovel, rake, etc.)
Campsite Hose	\$25.00
Campsite Bulletin Board	\$75.00
Dumping of Trash	\$150.00 per Occurrence
Damage to Facilities	\$50.00 minimum to \$2,000.00 maximum

Damages will be billed to the unit, not the individual. The unit will be responsible for collecting the necessary amount from the individual.

# Camp Berry

## 2022 CAMP GUIDE

## WHAT TO BRING TO CAMP

## **Summer Camp Equipment Checklist**

#### **Required Documents**

- Medical Form
- Copy of Family Insurance Card
- Medications- Please follow procedures listed in the administrative section.
- Please label everything with your scout's name and troop number

#### **Personal Equipment**

- Sleeping Bag with liner or sheet inside
- Class A Scout Uniform (shirt, shorts, socks)
- Class B Uniform (troop t-shirt, camp t- shirt)
- Rain Jacket or Poncho
- Warm Jacket (fleece or sweater)
- o Hat
- o (10) Pairs of Socks
- o (7) Pairs of Underwear
- o (6) Sets of Clothing
- o (1) Swimming Suit
- (2) Long Pants (jeans or Scout pants)
- o (1) Long Sleeve Shirt
- o (1) Pair of Tennis Shoes
- (1) Pair of Boots
- (1) Pair of Sandals (for shower only)
- o (3) Towels
- Toiletries (soap, toothbrush & toothpaste, deodorant, shampoo)
- Sunscreen
- Water Bottle
- Spending Money (\$50+)
- Flashlight & Extra Batteries
- Scout Handbook
- Paper and Writing Items

#### **Troop Equipment**

- Troop Flag
- American Flag
- Stapler & Thumbtacks
- Magic Markers
- o Extra Tarps
- Props for Favorite Stunts and Skits
- Assorted Hand Tools for Camp Projects
- Matches
- Knot Ropes
- Water Cooler
- Lanterns

#### **Suggested Items for Troops**

- o Camp Leader's Guide
- Emergency Numbers for all Parents
- Cash Box
- The Scoutmaster Handbook
- o Alarm Clock

#### **Optional Personal Equipment**

- Folding Pocket Knife
- o Camera
- Card Games
- Compass
- Pillow
- Musical Instrument
- Spare Rope or Cordage
- Extra Shoelaces

# amp

# **2022 CAMP GUIDE**

# OTHER IMPORTANT INFORMATION

## **Visitors, Trading Post, Lost Property & Late Arrivals**

### **Visiting Camp\***

Parents often remark at how much their child has grown during their week away from home. Camp provides an excellent opportunity for Scouts to mature in a safe environment. For these reasons, we ask that you consider only visiting on Friday for Family Night. However, parents are welcome to visit their child in camp any day of the week. We ask that all visitors check-in at the camp office as soon as they arrive in camp. Remember that no pets are permitted on the property. This includes pets being left in vehicles parked in our parking lot.

\*At the time of writing this leader's guide we are allowing visitors in camp, but please be aware that this policy might change based on new information from the Health Department.

#### **Visitor Meals**

Visitors are welcome to eat camp meals and can purchase meals at the Trading Post. Unit leaders will be asked throughout the week for number of guests expected to eat in the dining hall on Friday evening. Visitor meal price is \$7.00.

## **Trading Post**

The Trading Post will be open at convenient hours from Sunday afternoon through Saturday morning. The Trading Post will carry a wide selection of merchandise. A camp patch will be given to each Scout and adult leader registered in camp.

### **Lost Property**

Prior to coming to camp, Scouts should be encouraged to clearly mark all personal items with their name and troop number. A lost and found box is located at the Trading Post. We recommend that one adult leader in each troop serve as a banker for the Scouts. This prevents the loss of large amounts of money and allows leaders to help the Scouts pace their spending for the week.

#### **Late Arrivals**

Units arriving late must notify us in advance by sending an email to the respective Camp Director. Please indicate which camp you are attending. Please realize that your youth will miss program time. Your unit may even have to wait upon arrival for staff to become available. Late units will not be accommodated to the detriment of the camp program.



## **GENERAL CAMP INFORMATION**

## **General Camp Information**

## **10-Day Out Meetings**

The final pre-camp meeting is the 10-Day Out Meeting. This meeting is held at Gardner Pavilion, with the meal beginning at 6:30 PM We strongly encourage you to send your Senior Patrol Leader, Scoutmaster, and one Assistant Scoutmaster—they will eat for free.

Any additional leaders (beyond the first three) that wish to attend this meeting are welcome for \$7.00 each, to cover the cost of their meal. Two weeks prior to your 10– Day Out meeting, please notify the Camp director of the number of persons attending so that adequate amounts of food can be prepared.

At this meeting, the camp leadership will inform you of any last-minute changes, updates, service opportunities, and answer other questions you may have. We will hand out important documents and troop rosters, as well as updated and detailed schedules of your week at camp. But most importantly, your troop will be able to sign up for many of the activities that you will participate in at camp so that when you arrive on Sunday you can move quickly through registration. These sign-ups will include, but are not limited to:

- Mealtime Grace
- ❖ Flag Raising/Lowering
- **❖** Shower House Cleaning
- Evening Activities
- Merit Badge Additions

WEEK OF CAMP	MEETING DATE	RSVP BY
June 19 – June 25, 2022	June 9, 2022	May 26, 2022
June 26 – July 2, 2022	June 16, 2022	June 2, 2022
July 3 – July 9, 2022	June 23, 2022	June 9, 2022
July 10 – July 16, 2022	June 30, 2022	June 16, 2022

We strongly encourage adult leaders to sign-up to help with the activities, particularly when it involves transporting or chaperoning the Scouts. We are here for the Scouts, and without the aid of each adult, camp cannot operate efficiently.



## **GENERAL CAMP INFORMATION**

This meeting is important for the troop as well as the camp. It facilitates a quicker check-in procedure on the Sunday your unit checks-in, and it allows us to better arrange for your week at camp. It is our goal to distribute and collect information from you to relieve some of the stress of the check-in process on Sunday. At this meeting, we expect all units to submit:

- ❖ Troop Physicals must be turned in by this meeting, or prior to.
- Dietary Concerns must be listed on medical form, as well as submitted on a Dietary Restriction form
- All Receipts for Camp Fees
- Pre-Camp Swim Test Form (if completed)
- Early Release Forms
- ATV Release Forms

24 HOURS AFTER THIS MEETING, THE DOUBLEKNOT SYSTEM WILL LOCK DOWN. ALL ROSTER CHANGES MUST BE MADE BEFORE THIS LOCK DOWN. TROOPS WILL BE LIABLE FOR ANY RESERVATION THAT IS NOT REMOVED PRIOR TO LOCK DOWN. THIS INCLUDES UN-NAMED YOUTH OR ADULTS.

#### **Troop Check-In**

Troop Check-In is from 12:00 PM – 1:00 PM on Sunday, but we are allowing troops to arrive at 11:00 AM to setup campsites. If you will be arriving after 1:00 PM, please contact the Camp Director to make other arrangements. No arrivals will be permitted before 11:00 AM. A Troop Guide will greet you at the parking lot to assist you in organizing your Troop for Check-In at 12:00 PM. We ask that Troops hike back to their campsites. Vehicles carrying troop equipment are allowed into camp from 11:00 AM – 2:00 PM only to quickly unload and return to the parking lot. After you are checked in to your campsite, your Troop Guide will help coordinate the following procedures:

- 1) One Adult leader will be directed to the Camp Office for Troop Check-In.
- 2) Medical checks will be done for your Scouts. This will be done at the Health Lodge.
- 3) Swim checks at the time you sign up for at the 10-Day Out Meeting. If you did not sign up in advance, you will do so at check-in.
- 4) Senior Patrol Leader, and an adult leader, will complete the Campsite Check-In/Out Form.

#### **Camp Tour**

This year, the Camp tour will be designed for first year Scouts, and Scouts who have not attended Berry before. However, it is open to all who want to participate. We will have a scavenger hunt option to give troops a chance to win points for the grand prize at the end of the week. More details on the Camp Tour will be provided at Scoutmaster Orientation Meetings.



## **GENERAL CAMP INFORMATION**

### **Troop Check-Out**

The entire camp participates in a closing flag ceremony and a formal dismissal at 9:30 AM on Saturday morning at the Parade Field. This all-camp closing ceremony allows your troop time to pack up and it allows our staff to properly prepare your closing packets. You may also review your closing packets and talk with staff members if you have any last-minute concerns. It is our goal to make sure your departure from camp is safe and efficient. To facilitate the check-out procedures on Saturday, we have developed the following procedures:

- ❖ Breakfast will be served at 7:45 AM on Saturday morning in Donnell Lodge. After breakfast, you will pack up the rest of your campsite, then meet in the Parade Field for a final dismissal.
- Troops must remove any trash from the campsite and take it to the dumpster in the parking lot.
- Troops will receive the Campsite Check-In/Out Forms at this time. This sheet is signed by all parties to ensure the quality of your campsite when you checked-out, as well as to initiate any repairs or refinements as necessary.
- ❖ When your troop has everything packed up and removed from the campsite, send one adult leader to the Camp Office to check out. The administrative staff will be available after breakfast.
- ❖ The departure packet will include troop advancement sheets, summer camp patches, and information about Summer Camp 2023. We strongly suggest that you review the contents of your packet before you leave camp. It is very difficult to clear up discrepancies after you leave. These packets, as well as HEALTH FORMS, will be available to pick up on Friday evening after campfire.
- ❖ Vehicles are allowed in campsites after 7:00 AM, but must be moved to the parking lot by 9:30 AM
- ❖ We ask that all participants and vehicles leave Camp by 10:30 AM

If you need to make other arrangements, please notify the Camp Director or Camp Commissioner.

### **Camper Identification**

For the safety and security of all at camp, identification wristbands must be worn at all times by all Scouts, Scouters and Visitors. Entry to merit badge sessions and the Dining Hall can be restricted for individuals without a wristband. In the event an individual loses their wristband, a new one can be picked up at the Camp Office.

If you see any individual without a wristband during your stay at camp, please let a member of Camp Staff know immediately so that the situation can be remedied.



## **GENERAL CAMP INFORMATION**

#### **Flag Ceremonies**

All flag ceremonies will be held on the east end of the Parade Field and are mandatory for all troops. We will have troops take turns volunteering a color guard of six Scouts per flag for each ceremony. Those Scouts in the color guard are expected to be in full field uniform, which includes official Scouts BSA shirt, pants/shorts, belt, and socks. If we have an International Staff member, we will fly their national flag and the American flag at the same height. Troops are encouraged to bring their unit flag to display alongside the American flag. Each group will be dismissed from the flagpole for meals by the Program Director based on their scout spirit. Except for Friday evening and Saturday morning, flag ceremonies will be held at:

7:50 AM – Raising 5:50 PM – Lowering

#### **Dining Hall Procedures**

Breakfast & Dinner will be served family style. Each table seats a total of 8 people, which should include at least 1 staff member. Lunch is served in an open style from 12:00PM – 1:20PM. If any adults want to assist the kitchen staff during lunch to serve, please let the Camp leadership know.

#### **Waiters & Staff Seating**

One waiter is required for every table in the Dining Hall. These waiters will need to report to the Dining Hall before meals to set up tables and stay after the meal to clean up your table and the surrounding area. During meals, the waiter is responsible for refilling drink pitchers and getting seconds when called.

Totems are used in order to ensure that a staff member sits with your troop in the dining hall. Make sure to take a staff totem from the designated area. Each totem pertains to a specific staff member, and they will sit wherever their totem is located.

## **Optional Pack-Out Meal Program**

The Pack-Out program reinforces the importance of patrol style cooking. We are providing you the option to cook one or multiple of your meals in your campsite if you desire. If you sign up for this, your Troop will be responsible for preparing, cooking, and cleaning up for that meal. The 10-Day Out Meeting is the last opportunity to sign up for this program. The Dining hall will provide all food and items needed for preparation, but will not provide dishes, napkins, cups, or silverware. Units are asked to provide their own cookware.



## **CAMP PROGRAM SCHEDULE**

## **Camp Program Schedule**

Camp Berry offers six program sessions Monday through Friday for all its merit badge, high adventure, adult training, and specialty programs. Some programs may span multiple sessions. Open Program area will be offered in the evenings.

For example, if a Scout chooses to take the canoeing merit badge at 11 AM, they will attend their class every day from 11:00AM to 11:50AM for a total instruction time of over 4 hours. They will earn their merit badge, provided all the prerequisites are completed, in this time frame. However, if they feel the need to put in extra work on a requirement, or their instructor asks them to, they can come back during the open period and work on requirements.

The ATV program and the Shotgun and Rifle merit badges will span one-and-a-half sessions each day. The Environmental Science, Pioneering, Climbing, and Programming merit badges will span across two sessions each day. The Baden Powell program will span all three morning sessions each day as one large session.

## **Program Sessions**

Session	Time
1	9:00AM-9:50AM
2	10:00AM-10:50AM
3	11:00AM-11:50AM
4	1:30PM-2:20PM
5	2:30PM-3:20PM
6	3:30PM-4:20PM



## **CAMP PROGRAM SCHEDULE**

## **Special Program Fees**

There will be an additional program fee for the following programs. These fees can be paid at the 10-Day Out Meeting but may be paid to the Business Manager on Monday of your camp week if there are changes in a Scout's schedule. With the best interest of the Scouts in mind, there is no fee for Rifle, Shotgun, and Climbing during evening activities; however, there is still a fee for those merit badges.

Merit Badge	Program Fee
Archery	\$7.00
ATV	\$35.00
Climbing	\$10.00
COPE	\$10.00
Leatherwork	\$10.00
Photography	\$5.00
Rifle	\$10.00
Robotics	\$60.00*
Shotgun	\$15.00
Space Exploration	\$10.00
Welding	\$20.00

<sup>\*</sup>Subject to change based on supplier

#### **Merit Badge Registration**

To register for merit badges, access your Doubleknot account where you made your initial reservation and payments. Once the unit roster has been created and you have made the \$75 nonrefundable deposit per Scout, then you will be able to register all the Scouts for the merit badges that they want to take. Merit badges go live on **Saturday, April 2, 2022, at 9:00 am**.



## **CAMP PROGRAM SCHEDULE**

#### **Merit Badge Preparation**

It is recommended that all Scouts read through the most current merit badge book to ensure they are prepared for the class. Many merit badges have requirements that must be completed prior to coming to camp. To obtain the optimal experience at summer camp, the Senior Patrol Leader and Scoutmaster need to ensure that their Scouts complete these prerequisites before coming. Preparations for each merit badge can be found in the merit badge list.

Proper documentation proving that a Scout has completed any necessary requirements prior to camp is required at the first meeting of their merit badge group. If proof is not present, the Scout will not be able to complete the merit badge.

### **Merit Badge Offerings**

The merit badges offered will be following the 2022 Requirement Book. To ensure that each Scout receives the proper attention while working to attain a merit badge, some merit badge classes will have a limited number of available seats. Our Staff will make every effort to ensure that as many Scouts as possible are included in each merit badge class.

It is the responsibility of the Adult Leaders to sign the scout up for the appropriate merit badges. You know your scouts a lot better than we do. We therefore ask that you use your best judgement in order for the scouts to succeed. The Camp Berry staff does not want to tell a Scout that they are not able to do a merit badge for various reasons, so please help us make sure that your Scouts are working on merit badges that are appropriate for them at that particular time in their life.

All camp merit badges can be found on the National BSA website: www.scouting.org/meritbadges.aspx

To keep a wide variety of merit badges available for the Scouts to participate in, Camp Berry rotates some merit badges year to year. The 2022 offerings can be found on the Black Swamp Area Council website.

#### **Program Capacities**

Many merit badges and programs have a capacity per class. Slots will be reserved on a first come, first serve basis. Capacities are determined based on equipment, staff, and program demands and limitations. The Camp Director and Program Director will consider the expansion of capacities if the need arises. Every effort will be made to include scouts in their desired merit badges and programs while preserving the quality of the classes. Please *Be Prepared* and plan ahead to ensure your unit does not end up in a last-minute situation.



## **CAMP PROGRAM SCHEDULE**

#### **Switching Merit Badges**

We ask that changes to Scouts' merit badges be done by your respective 10-Day Out Meeting. After arriving at camp, Scoutmasters may come to the Camp Office to switch merit badges for their Scouts. We prefer this be done Sunday, prior to the opening Campfire. Please be aware that merit badge availability is limited due to capacities, staffing requirements, supplies, and other variables. It is for this reason, that Scouts will have a limited choice on what merit badges to which they may switch. Every effort will be made to accommodate change requests.

## **Advancement Tracking Sheets / Records**

At the end of the week, you will receive tracking sheets in your Check-Out packet. These sheets will list all of the Scouts in your unit, as well as the Merit Badges they were scheduled for. Next to each merit badge, we will list if the scout received a Complete or a Partial (remaining requirements will be listed). For Black Swamp Area Council units, this advancement record replaces the blue card system and is recognized as a valid form for advancement by the Council Advancement Committee.

#### **Blue Cards**

Camp Berry recognizes that some Troops prefer the use of Blue Cards. If your Troop will need Blue Cards filled out, please plan to provide the necessary Blue Cards. In order for them to be filled out, please make sure the Program Director has them by the Wednesday of your week of camp.

#### **High Adventure**

We are excited to offer the ATV program again as our High Adventure option for Camp Berry. Please see the details below for each program

ACTIVITY	REQUIREMENTS	
ATV Safety Course 1 9:00AM – 10:30AM  Participants must have signed waiver submitted to Camp Office.  Must also have long pants, long sleeve shirt or jacket and boots that cover the ankles. Minimum age is 14.		\$35
ATV Safety Course 2 10:30AM – 12:00PM	See above.	\$35
ATV Safety Course 3 2:00PM - 3:30PM	See above.	\$35
ATV Safety Course 4 3:30PM - 5:00PM	See above.	\$35



# CAMP PROGRAM SCHEDULE

## **Baden Powell Program**

To best serve the First-Year Scouts, we offer Baden Powell, a program specifically designed for them. As part of Baden Powell, Scouts will work on requirements from all four initial ranks, but will mainly focus on Tenderfoot and Second Class.

Baden Powell will have two main focuses:

- 1) Scouts will focus on the skill sets that are required for the specific rank advancement. The actual requirements that will be covered during this program are posted on the camp website.
- 2) The Scouts will have the opportunity to have fun at camp and explore what Scouting is all about...FUN!

#### **Baden Powell Scout Schedule**

DAY	MORNING	AFTERNOON
Monday		
Tuesday	Baden Powell	3 sessions available
Wednesday	Program only	for Scouts to schedule
Thursday		Merit Badges
Friday	*Scouts work in Patrols	

#### **Baden Powell Extras**

In addition to working on rank advancements, scouts in the Baden Powell program will have the opportunity to work on several additional items, including, but not limited to:

- First Aid Merit Badge (taught in conjunction with teaching First Aid requirements for ranks)
- Totin' Chip this certification grants a Scout the right to carry and use woods tools. The Scout must show their Scout leader, or someone designated by their leader, that they understand their responsibility.
- Firem'n Chit this certification grants a Scout the right to carry matches and build campfires. The Scout must show their Scout leader, or someone designated by their leader, that they understand their responsibility.

### **Baden Powell Swimming Merit Badge option**

Since all our Swimming Merit Badge courses are taught in the morning, we offer a special Swimming Merit Badge class daily during session 4 (1:30PM - 2:20PM). This class is only available to Scouts who are taking Baden Powell during the morning sessions.



## **SPECIALTY PROGRAM INFORMATION**

## **Specialty Programs Information**

#### Polar Bear Swim / Mile Swim

The Polar Bear will take place every morning at 7:00 AM. Scout must swim one lap of the pool 4 out of 5 days in order to qualify for the award. The Mile Swim practice will take place each day starting at 3:30 PM. Each day, campers will progress in the length in which they swim so that they can build up the endurance to swim the entire mile on Friday afternoon.

#### **Open Program Areas**

On select evenings, we will offer Open Program Areas. This provides two opportunities for Scouts. The first opportunity is to check out a program area or merit badge that they are not already working on during the week. The second opportunity is for a Scout to come back to a program area to put additional work into a merit badge, outside of class sessions. With the best interest of the Scouts in mind, we have decided to remove fees for Rifle, Shotgun, Archery, and Climbing during the open program time.

After open program time, we will offer fun, camp-wide activities! These activities will allow Scouts an opportunity to try new programs, outside of the offered Merit Badges. Things like Berry Battles, Gaga Ball, Tomahawk Throw, Scoutmaster Shoot, etc. **An evening program schedule will be provided at the 10-Day Out Meeting.** 

#### **Patch Trading**

Patch trading is an enjoyable hobby for everyone, young and old, and the camp setting certainly provides an excellent opportunity to do so. However, youth should only trade with youth and adult leaders should trade only with other adult leaders. Adult leaders should not trade with, or purchase patches from, youth. Patch trading will take place on Thursday night in the Dining Hall. Please encourage your Scouts and Scouters to bring their patches and check out this great opportunity!

#### **Night Climb**

You've climbed the tower during the day? We think it's time for you to take your thrill-seeking attitude to the next level. The tower will offer a Night Climb for those scouts looking to take the scouting adventure to new heights. Please refer to the evening schedule for days and times.

#### **Totem Pole Project**

Commemorate your Troop's 2022 Berry Summer Camp experience? Create a section of your week's totem pole depicting your Troop. These totem poles will then be placed in a place of prominence for the rest of the year. We hope that these Totem Poles will become a point of pride for all Scouts who attend summer camp at Camp Berry!



## ORDER OF THE ARROW

#### Order of the Arrow (OA)

Tuesday is Order of the Arrow Day, culminating in the Call-Out Ceremony that evening. Prior to the ceremony, the OA Lodge will be performing. From dinner through the ceremony, we ask that all Arrowmen wear their sashes with their field uniform in support of Scouting's brotherhood of cheerful service. Arrowmen will also be offered the chance to participate in the Ceremony.

### **Call-Out Ceremony (OA)**

The Dance Team performance will begin at 8:15PM. Call-Out ceremony will start at 8:45PM. All campers are to meet no later than 8:40PM at the dining hall, where a staff member will be waiting to lead all units to the ceremony grounds.

#### **Brotherhood Membership (OA)**

OA members who have been active for ten months or more as an Ordeal member are eligible for the next membership level, Brotherhood. Brotherhood membership signifies a deeper level of understanding of the customs and traditions of the Order of the Arrow. To become a Brotherhood member, an Arrowman need only to answer a few questions to establish their knowledge of the Order, and then take part in the Brotherhood ceremony which seals their membership. Any Ordeal member meeting the requirements can get a "Brotherhood Information Sheet" from the Summer Camp Chief. All Brotherhood and Vigil Honor members are invited to the Brotherhood Ceremony held each Wednesday evening at 8:00PM.

## **Out-of-Council Troops (OA)**

Troops from Councils outside of the Black Swamp Area Council must have a letter from their Lodge Chief/Adviser stating the name of the Scouts and Scouters from their unit who have been elected in the OA. After the call-out ceremony is done, your Lodge will receive a letter stating its completion.

\*\*\* Unit elections must be held prior to summer camp. \*\*\*

#### **Cracker Barrel (OA)**

On Tuesday evening after the call-out ceremony, all Arrowmen are invited to Donnell Lodge for a special treat and fellowship time.



## ADULT OPPORTUNITIES

## **Adult Training**

Camp is not just for the Scouts; adults have plenty of opportunities to have fun in the Black Swamp as well. From participating in our programs to some of our evening activities, there are a plethora of options out there to take advantage of during their stay at camp. However, many adults participate in our training program. Our Camp Commissioners will help train the adult leaders attending camp. We want your unit to leave camp stronger and more prepared than when they arrived.

Below is a list of trainings offered at camp. Please note that we may add additional training throughout the year if resources become available.

- Youth Protection Training
- Weather Hazards
- Scoutmaster / Asst. Scoutmaster Specifics
- Climb on Safety
- Leave No Trace
- Troop Committee Challenge

#### **Volunteer to Help**

We know that many of you have wonderful skills and knowledge in various aspects of Scouting, and we welcome your assistance with making camp a better experience for all. If you have any special skills you would like to put to use at camp, please let us know so that we can find opportunities for you during your stay at camp. Some possible areas to consider include:

- Merit Badge Counseling
- Lifeguarding (21+, at least Safe Swim Defense certified)
- Maintenance
- Baden Powell helper

#### **Dutch Oven Cook-Off**

On Thursday, as part of the camp-wide cook-out, we will hold a Dutch Oven Cook-Off! Come prepared to make us your finest Dutch oven dessert. The Camp Management/Judges will be ready and willing to try all the delicious treats! If you are interested, you can sign up with the Camp Commissioner after you arrive at camp. If you do not have a Dutch oven available to use, let us know! Camp has several, and we are willing to loan you one for the competition.



## ADULT OPPORTUNITIES

#### **Adult Shoot**

This activity is for Adult Leaders ONLY! Come down to the ranges and try your hand at rifle, shotgun, and archery. See if you are the top shot among adults at camp during your week. Please refer to the evening schedule for day and time.

#### Scoutmaster / Leader Breakfast

On Friday morning, the Administrative Staff would like to invite all Adult Leaders to a breakfast feast! During this time, we will review the week and receive feedback on the week to make camp even better the following year. The hope is that this will be a time where we can grow and assess the camping experience that your Troop had. This can be very beneficial when we have a pavilion full of great minds working towards the common good of the Scouts. Please join us on Friday morning as we strive to eat, learn, and grow!

#### **Scoutmaster Merit Badge**

Being a Scoutmaster is tough but rewarding work! We want to be able to recognize you for your hard work at camp. We have re-done our Scoutmaster Merit Badge! Leaders will receive a list of requirements to complete in order to earn the merit badge. The full list of requirements will be provided at the 10-Day Out Meetings. This badge is meant to be fun and is optional for all leaders. Some examples of requirements include:

- Spend the entire week in camp
- ❖ Attend an Adult Leader Training
- ❖ Take a Nap in your campsite
- ❖ Participate in the Dutch Oven Cook-Off
- ❖ Assist in a Program Area
- ❖ And many more!



## FAMILY NIGHT

## **Friday Family Night**

It is tradition at Camp Berry to invite the parents of the Scouts attending summer camp to come out and see what their youth have been doing all week. This is an opportunity for Scouts to show their parents what they have accomplished during the week and show off their skills in various events.

## **Entering Camp**

Camp Berry is not prepared to handle an influx of visitors at camp before 5:00PM. Please arrive after 5:00PM. Visitors must check in with the Camp Office. Visitors will receive a wristband and must wear it for the duration of their stay. Visitors must also walk to campsites unless you obtain a Handicap Pass from the Camp Office.

#### Meal

Different from previous years, Friday night will be our cook-out night. Please tell Camp Leadership as soon as possible how many guests your troop is expecting so we are able to provide enough food with the final deadline of the Scoutmaster/Leader meeting on Wednesday morning. Tickets will be \$7.00 to cover the cost of extra food and can be purchased in the Trading Post or the Camp Office during checkin.

#### **Family Night Program Activities**

The specific evening program schedule for Friday evenings will be made available as soon as possible.. It is anticipated that we will be running a carnival of sorts with various activities. Camp Leadership will share these details as they become available.



## **AWARDS**

#### **Awards**

In addition to awards given out by program area staff, these are some of our famed awards at Camp Berry:

## **Gateway Award**

Gateways are a fun way to display the skill and creativity of those in each campsite. Campsite gateways will be judged by Noon on Thursday by the Commissioner and are evaluated on the proper use of all knots and lashings, as well as originality. Each campsite will be provided with a set number of spars to construct their gateway. If additional spars are desired, DO NOT cut them yourself. Please contact the Camp Commissioner to obtain the additional spars.

#### **Baden Powell Honor Troop Award**

Since patrols are really the building blocks of Scouting, this Baden Powell Honor Troop Award is really an honor patrol award. Too often at summer camp, we focus more on individual achievement and experiences and focus less on the patrol and troop achievement. We want to make sure at Camp Berry that we promote the patrol method and recognize those troops that make an extra effort to have the best possible troop experience. To achieve this award, each Troop must complete requirements in the following categories: Patrol Spirit, Patrol Meetings, Camp Activities, camp Service Project, Uniform, Advancement, and Patrol Leaders' Council.

#### Flagpole Award

Displaying your patriotism and identifying your unit with flags adds a nice touch to a campsite. Flagpoles may be constructed as part of the campsite gateway if desired. All materials used in the construction of the flagpole must be natural, except for the rope and pulley, which we will provide. Contact the Camp Commissioner if additional spars are needed for the flagpole construction. Flagpoles will be evaluated on the adherence to the guidelines, originality, and the proper use of all knots and lashings.

#### Chaplain's Award

Lord Baden-Powell once wrote, "No man can grow into the best kind of citizen without recognizing an obligation to God." In following this spirit, the Chaplain's Award will be offered to promote the spiritual development of the Scouts who attend camp. All Scouts wishing to pursue the Chaplain's Award are required to attend Sunday evening's Chapel Service. The requirements for this award will be handed out at the Scoutmaster Orientation meetings, as well as at the Camp Office during your week of summer camp.



# APPENDIX

## MERIT BADGE LIST AND PREREQUIREMENTS

<b>Shooting Sports</b>	Action Archery	Handicraft (Boyd)	Archaeology
	Archery		Art/Fingerprinting
	BP Archery		Basketry
	Shotgun		Indian Lore/Signs, Signals, and Codes
	Rifle		Leatherwork
Outdoor Skills	Camping		Painting
	Cooking	(Garage)	Welding
	Fishing	Eagle Trail	Citizenship in the Nation
	Pioneering		Citizenship in the World
	Wilderness Survival		Communications
	Camping/Wilderness Survival/ Backpacking/Exploring	Health and Safety	Emergency Preparedness
Aquatics (Pool)	Aquatics (Pool) Lifesaving		First Aid
	Swimming	Technology	Chess
	BP Swim		Digital Technology
(Boat Docks) Canoeing			Electronics
	Kayaking		Moviemaking
Eco Con	Astronomy/Space Ex		Programming
	Environmental Science		Robotics
	Forestry	Career Tech.	Salesmanship
	Animal Science		Entrepreneurship
	Nature	Sports Area	Cycling
	Reptile and Amphibian Study		Game Design
ATV	ATV		Golf
Tower	Climbing		Sports

PLEASE READ THE DESCRIPTIONS OF THE AREAS IN WHICH YOUR SCOUTS WILL PARTICIPATE. THERE MAY BE IMPORTANT PREREQUISITES OR OTHER INFORMATION NEEDED TO SUCCESSFULLY COMPLETE AND EARN THE BADGE.

ATV		course (West Berry, just past Fort TiWoBeWeb)  ereqs: *not a BSA merit badge		
	ATV	Completed ATV form with parent signature		
		**Participants will need to bring long pants, long sleeves, and closed-toed shoes that cover the ankles		
	Scouts aged 14 year-old program	is trained and qualified to teach the program in this area. All years and older have the opportunity to take part in our now-5-m. There is no merit badge with this session, so both Scouts (and icipate for multiple years! Adults are welcome to join as long as ble spots.		
AQUATICS	Location: Pool Badges and Pro	and Lake of the Pines (indicated above) ereqs:		
	Lifesaving	Bring "street clothes" to practice swimming rescues for Req. 9		
	Swimming	N/A		
	Canoeing	Must be a BSA swimmer (can complete on Sunday arrival)		
	Kayaking	Must be a BSA swimmer (can complete on Sunday arrival)		
	well as CPR/AF of the Pines. On facilitating the r participate in an	pirector is NCS certified, and the staff are Lifeguard trained as ED trained. The Aquatics area uses Camp Berry's pool and Lake a top of these merit badges the aquatics staff will also be mile swim and polar bear when available. If you plan to my of these merit badges please bring the appropriate swimwear are swim test on Sunday when you arrive.		
BADEN POWELL Badges and Preregs: *these badges		vity field behind the Health Lodge ereqs: *these badges are offered in the afternoon		
PROGRAM	Archery*	N/A		
	Swimming*	N/A		
	Trained. This present three sessions be camp for the first knots, whip and shave wood. The Aid merit badge Scout to First C.	or is NCS certified in Outdoor Skills and is Leave No Trace rogram is three hours long and will take place during the first etween breakfast and lunch and is open to any Scout attending st time. Baden Powell Scouts will learn to tie up to eight essential fuse rope, handle fire, use knives and hatchets, and cut and the staff will teach basic first aid, but <i>not</i> in the form of the First et Baden Powell Scouts will also address rank requirements from class and will be participating in a 5-mile hike and cooking a meal use bring necessary gear for a hike (shoes, jacket, water).		

	202	22 PROGRAM SECTION
CAREER TECHNICAL	Location: Scoutmaster Circle (in front of the Trading Post)  Badges and Prereqs:	
AREA	Entrepreneurshi	Req. 3 - Identify and interview an individual who has started a business. Learn about this person's educational background, early work experiences, where the idea for the business came from, and what was involved in starting the business. Find out how the entrepreneur raised the capital (money) to start the business, examples of successes and challenges faced, and how the business is currently doing (if applicable). Discuss with your counselor what you have learned.
	Salesmanship	Req. 5 Do ONE of the following and keep a record (cost sheet). Use the sales techniques you have learned and share your experience with your counselor: (a) Help your unit raise funds through sales of merchandise or tickets to a Scout event. (b) Sell your services such as lawn raking or mowing, pet watching, dog walking, snow shoveling, and car washing to your neighbors. Follow up after the service has been completed and determine the customer's satisfaction. (c) Earn money through retail selling.
	Our new Career T	Fechnical Area will include merit badges specific to certain be rotated yearly.
ECOLOGY AND CONSERVATIO	• • • • • • • • • • • • • • • • • • • •	
N	Astronomy/ M. Space Ex.	Ierit badge fee for Space Exploration kit
	fr	eq. 2 - (a) Grow six vegetables, three from seeds and three om seedlings, through harvest. (b) Grow six flowers, three om seeds and three from seedlings, through flowering.
	Amphibian le study co eg th tr. W. co li	eq. 8a - Maintain one or more reptiles or amphibians for at ast a month. Record food accepted, eating methods, changes in ploration, shedding of skins, and general habits; or keep the ages of a reptile from the time of laying until hatching; or keep the eggs of an amphibian from the time of laying until their ansformation into tadpoles (frogs) or larvae (salamanders). Whichever you choose, keep records of and report to your punselor how you cared for your animal/eggs/larvae to include ghting, habitat, temperature and humidity maintenance, and my veterinary care requirements.
	area is approxima	ector is NCS and Leave No Trace certified. Please note that this ately 8-10 minutes away by foot from the main area of Camp nderstanding, but be considerate of their limited time.

		2 I ROURANI SECTION
EAGLE TRAIL	Location: Howar Badges and Pren	
	Communication	Req. 5 - Attend a public meeting (city council, school board, debate) approved by your counselor where several points of view are given on a single issue. Practice active listening skills and take careful notes of each point of view. Prepare an objective report that includes all points of view that were expressed, and share this with your counselor.  Req. 8 - Plan a troop or crew court of honor, campfire program, or interfaith worship service. Have the patrol leaders' council approve it, then write the script and prepare the program. Serve as master of ceremonies.
	Cit. in the Natio	Req. 2 - Complete two of the requirements a-d Req. 3 - Watch the national evening news five days in a row OR read the front page of a major daily newspaper five days in a row. Discuss the national issues you learned about with your counselor. Choose one of the issues and explain how it affects you and your family.
	Cit. in the World	Req 7d and 7e are optional (need to complete two of the requirements a-e)
	These are all bad	ges required to become an Eagle Scout.
HANDICRAFT	Location: Boyd Pavilion (Welding is in the Garage near shooting sports)  Badges and Prereqs: none for Basketry, Leatherwork, or Painting	
	Archaeology	Bring a "significant family artifact/heirloom" to discuss (7b)
	Art/Animation	Art Req. 6 - Visit a museum, art exhibit, art gallery, artists' co-op, or artist's workshop. Find out about the art displayed or created there. Discuss what you learn with your counselor.
		Animation Req. 4 - (a) Tour an animation studio or a business where animation is used, either in person, via video, or via the Internet. Share what you have learned with your counselor. (b) Discuss with your counselor how animation might be used in the future to make your life more enjoyable and productive.
	Indian Lore/ Signs, Signals, and Codes	Indian Lore Req. 3d is optional (need to complete two of the requirements a-d)
	Welding	Participants must have jeans and boots
		Animation are being taught together in one session, as well as Signs, Signals, and Codes.

HEALTH AND SAFETY	Location: Gardn Badges and Pre	
	Emergency Preparedness	Req. 1 - Earn the First Aid merit badge. [can be taken concurrently as long as it is earned by the end of the week]
	First Aid	Req. 5a is optional (need to complete either a or b)
	This returning ar	ea is focusing on badges related to Health and Safety.
OUTDOOR SKILLS	Location: Activity field behind the Health Lodge Badges and Prereqs:	
	Camping	Req. 7b - Pack your own gear and your share of the patrol equipment and food for proper carrying.  Req. 8d can be completed in the troop's campsite.  Req. 9 - Show experience in camping
	Cooking	Req. 4 - Cooking at home.
	Wilderness Survival	Req. 5 - Put together a personal survival kit and explain how each item in it could be useful.
	Pioneering is two sessions long in t	Ils area director is NCS and Leave No Trace trained. Note that o sessions long and the Survivalist/Adventurer Program is three the afternoon and includes Camping, Wilderness Survival, d Exploration merit badges, and will include prerequisites for badges.
SHOOTING SPORTS	Location: Archery, Shotgun, and Rifle ranges Badges and Prereqs:	
	Action Archery	Earn Archery merit badge
	Archery	Merit badge fee
	Rifle	14+ age requirement, merit badge fee
	Shotgun	14+ age requirement, merit badge fee
	least one NRA-c	ng sports staff are all NCS certified, and we will always have at ertified Range Safety Officer present. Action Archery does not t badge but is a multi-year program to which Scouts are turn.
SPORTS AREA		s area near Seneca Sam reqs: none for Cycling, Game Design, or Golf Req. 4 & 5
	Please bring a bi	ke and golf clubs if you have them.

TECHNOLOGY CENTER	Location: training center (inside or back porch) next to the office  Badges and Prereqs:	
	Digital Technology	Earn the Cyber Chip*
	Moviemaking	Bring a camera with video capabilities
	Programming	Earn the Cyber Chip*
	Robotics	Merit badge fee
	asked to not atten offering a Cyber	Scouts without a Cyber Chip prior to arrival at camp will be and Digital Technology or Programming, as we will not be Chip class. Also note the same consequence for those that do capable camera for Moviemaking.
THE TOWER	Location: Climbing Tower Badges and Prereqs:	
	Climbing	Sturdy shoes
	_	rector is NCS certified in COPE and Climbing. Climb On will be offered for adults during the week.

If you have any questions about any of these Program Areas or Merit badges, please contact one of the people below:

Jammie Jones, Camp Director Phone Number: 419-619-2740

Email:jammie.jones@blackswampbsa.org

Aaron Bennett, Program Director Phone number: 419-549-0609

Email: aaron.bennett@blackswampbsa.org

Megan Gardner, Assistant Camp Director Phone Number: 651-206-1170

Email: megan.gardner@blackswampbsa.org

Finally, thank you so much for choosing Camp Berry for your 2022 summer camp!

## WEEKLY SCHEDULE

SUNDAY
11:00 amTroop Check In
1:00 pmCamp Tour, Swim Checks, and Range Orientations
5:30 pmEmergency Drill / Announcements
5:50 pmFlag Lowering
6:00 pmDinner
7:15 pmChapel @ Council Ring
8:00 pmSPL & SM/Leader Meeting @ Donnell Lodge
9:00 pmOpening Campfire
11:00 pmLights Out



<u>MONDAY</u>	<u>WEDNESDAY</u>
7:00 amPolar Bear	7:00 amPolar Bear
7:50 amFlag Raising	7:50 amFlag Raising
8:00 amBreakfast	8:00 amBreakfast
9:00 amSession 1	9:00 amSession 1
10:00 amSession 2	10:00 amSession 2
10:30 amSM/Leader Meeting	10:30 amSM/Leader Meeting
11:00 amSession 3	11:00 amSession 3
12:00-1:20 pmOpen Lunch	12:00-1:20 pmOpen Lunch
1:00-1:15 pmSPL Meeting	12:45-1:00 pmSPL Meeting
1:30 pmSession 4	1:30 pm Session 4
2:30 pmSession 5	2:30 pmSession 5
3:30 pmSession 6	3:30 pmSession 6
4:30 pmTroop Time	4:30 pmTroop Time
5:15 pmChapel	5:50 pmFlag Lowering
5:50 pmFlag Lowering	6:00 pmSupper
6:00 pmSupper	7:30 pmBerry Olympics
7:00 pmOpen Area	9:30 pmCracker Barrel
8:00 pmPool Party	11:00 pm Lights Out
11:00 pmLights Out	- <del>-</del>

<u>FRIDAY</u>
7:00 amPolar Bear
7:50 amFlag Raising
8.00 amSM Breakfast/Meeting
8:00 amBreakfast
9:00 amSession 1
10:00 amSession 2
10:30 amSM/Leader Meeting
11:00 amSession 3
12:00-1:20 pmOpen Lunch
12:45-1:00 pmSPL Meeting
1:30 pm Session 4
2:30 pmSession 5
3:30 pmSession 6
4:30 pmFlag Lowering
5:50 pmCook-Out
6:00 pmCarnival
9:00 pmClosing Campfire
11:00 pm Lights Out
1 6

<u>TUESDAY</u>
7:00 amPolar Bear
7:50 amFlag Raising
8:00 amBreakfast
9:00 amSession 1
10:00 amSession 2
10:30 amSM/Leader Meeting
11:00 amSession 3
12:00-1:20 pmOpen Lunch/OA Member
Lunch
12:45-1:00 pmSPL Meeting
1:30 pm Session 4
2:30 pmSession 5
3:30 pmSession 6
4:30 pmTroop Time
5:15 pmChapel
5:50 pmFlag Lowering
6:00 pmSupper
7:00 pm Open Area
8:00 pmOA Ordeal Ceremony
9:30 pm Brotherhood Ceremony
9:45 pmCracker Barrel
9:00 pmOutbound (rain plan Th)
11:00 pm Lights Out

<u>THURSDAY</u>	
7:00 am	.Polar Bear
7:50 am	.Flag Raising
8:00 am	.Breakfast
9:00 am	Session 1
10:00 am	Session 2
10:30 am	.SM/Leader Meeting
11:00 am	Session 3
12:00-1:20 pm	Open Lunch
12:45-1:00 pm	SPL Meeting
1:30 pm	
2:30 pm	Session 5
3:30 pm	Session 6
4:30 pm	.Troop Time
5:15 pm	.Chapel
5:50 pm	.Flag Lowering
6:00 pm	.Supper/Troops cook
	in campsite
7:00 pm	
7:30 pm	.Chess Tournament
8:30 pm	.Dutch Oven Cookoff/
	Cracker Barrel
	Outbound Rain check
11:00 pm	Lights Out

11:00 pm Lights Out
<u>SATURDAY</u>
7:45-8:15 am Big Berry Breakfast-
Donnell Lodge. A big breakfast
prepared for anyone left in
camp.
8:15-9:15 amTroops Reload and Vehicles
to Parking Lot
9:15 amDismissal of Entire Camp at
Parade Field (Packets will be
distributed at this time, staff
will be available for questions,
Trading Post will be open, and
check-out fees will be collected)
10:30 amCamp Berry gates close
1 7 2

# **MAP**

